

Prosek Security and its Director recognise the moral and legal obligations to provide, so far as is reasonably practicable, a safe and healthy working environment for employees, contractors, clients and visitors. We are committed to implementing and maintaining a clear, thorough the Integrated Management System that has the support of everyone in the organisation.

## Objectives

Prosek Security will:

- Provide safe plant and systems of work
- Provide written procedures and instructions that ensure safe systems of work
- Ensure compliance with all WHS legislation and current industry standards
- Provide training, information, instruction, and supervision to all Employees, contractors, visitors and customers to ensure their health and safety
- Provide assistance and ongoing support to Employees regarding WHS

## Responsibilities

All Employees are responsible and will be held accountable for assistance in implementing this policy. Management will be responsible for actioning any requests or WHS issues raised from Employees. This will be measured by performance reviews by way of Management Review.

Management and people in positions of influence and responsibility will:

- Provide a workplace in a safe condition
- Be involved in developing, promoting and implementing health & safety policies & procedures
- Train Employees in the safest method to perform their work tasks
- Provide adequate resources and information to meet our organisation's commitment to Occupational Health and Safety

Employees will:

- Follow all procedures detailed within the Prosek Security WHS Policy and Procedures
- Report any injury, illness, hazard or unsafe work practice to Management as they occur
- Application of Prosek Security WHS Policy
- This policy applies to Prosek Security and all its operations, which then applies in situations where Employees are required to perform work functions off site.

## Consultation

As per the relevant WHS legislation and Codes of Practice, Prosek Security understands and is committed to consultation with all its Employees with regard to work health and safety. An employee's first point of contact for issues relating to WHS shall be their supervisor or manager. If the issue is not adequately resolved the employee may take the issue directly to the Executive Director.

This policy is reviewed as part of Prosek's Safety Management Plan review.

**Name:** David Thalhofer

**Title:** Executive Director

**Signed:** 

**Date:** July 2018